



GIRL SCOUTS SAN DIEGO
TRAINING CATALOG
DECEMBER 2011- JUNE 2012

100

100

DISCOVER

THE GIRL SCOUT LEADERSHIP EXPERIENCE

CONNECT

WITH OTHER VOLUNTEERS

TAKE ACTION

KEEP YOUR TRAINING CURRENT

Adult Enrichment Events & Workshops

Adult enrichment events and workshops offer topics and activities of interest that go beyond the basic training classes.

Save the date! Visit www.sdgirlscouts.org/register, select Adult Training and Events, for complete details and registration as they become available.

Leader Workshop- Leader to Coach: The High School Years

Challenged by keeping Senior and Ambassadors girls enthusiastic and interested in Girl Scouting? Are you a bridging Cadette leader curious about the program offered to high school girls? This workshop is an opportunity to network, share and explore pathways that support your evolving role as coach, mentor and leader of high school Girl Scouts.

Saturday, April 28 • 9 - 11:30 a.m.
North Coastal Service Center, Carlsbad

Leader Workshop- Gold Award Workshop

This adult only workshop supports leaders and advisors working with girls interested in earning Girl Scouts' highest award. The Gold Award Workshop facilitators will share leadership concepts and requirements. Coaching includes developing great Gold award project, supportive roles for adults and parents, and details regarding deadlines and report forms.

Tuesday, December 6 • 6 - 8:30 p.m.
Escondido Campus

Thursday, February 23 • 6 - 8:30 p.m.
Balboa Campus

Wednesday, April 25 • 6 - 8:30 p.m.
Escondido Campus



Core Leadership Series

The **Core Leadership Series** provides new leaders and troop/group adults with an overview to the Girl Scout organization and provides the framework to help your girls develop leadership skills.

There must be at least one adult in attendance at every troop/group meeting or outing who has completed all of the Core Leadership courses and reviewed resources listed below:

- **Girl Scouting 101 (online)**
- **Volunteer Essentials (Quick Start)**
- **Safety-Wise Chapter 4**
- **Safety Activity Checkpoints**
- **Program Grade Level (Daisy, Brownie, Junior, etc.)**

It is recommended that the Core Leadership Series be taken in order and before attending a grade level class.

*We recommend that as many adults as possible take all Core Leadership Series courses and reviewed the resources listed to enhance the effectiveness of the group.

INTERESTED IN BECOMING A TROOP LEADER OR VOLUNTEER? Here's how!

- Complete the Volunteer Interest Form at www.sdgirlscouts.org/volunteer/volunteer-interest
- **A Girl Scout representative will call you** within a couple of days to confirm receipt and guide you through the online process.
- **For more information visit www.sdgirlscouts.org**

CORE LEADERSHIP

GIRL SCOUTING 101

<http://training.girlscouts.org/gs101>

Password: "aboutGS101"

VOLUNTEER ESSENTIALS (Quick Start)

<http://sdgirlscouts.org/training>

SAFETY ACTIVITY CHECKPOINTS & SAFETY-WISE CH. 4

<http://sdgirlscouts.org/safety>

PROGRAM GRADE LEVEL

DAISY (Grades K-1)

Balboa Program Center

1/19/12	FBH	6-9 p.m.
3/26/12	FBH	6-9 p.m.
5/08/12	FBH	6-9 p.m.

Escondido Program Center

2/23/12	Lodge	6-9 p.m.
4/03/12	Lodge	6-9 p.m.
5/21/12	Lodge	6-9 p.m.

North Coastal Service Center

12/14/11	NCSC	6-9 p.m.
3/01/12	NCSC	6-9 p.m.
6/06/12	NCSC	6-9 p.m.

BROWNIE (Grades 2-3)

Balboa Program Center

12/07/11	FBH	6-9 p.m.
2/09/12	FBH	6-9 p.m.
4/16/12	FBH	6-9 p.m.
6/19/12	FBH	6-9 p.m.

Escondido Program Center

3/20/12	Lodge	6-9 p.m.
5/15/12	Lodge	6-9 p.m.

North Coastal Service Center

2/27/12	NCSC	6-9 p.m.
4/12/12	NCSC	6-9 p.m.

JUNIOR (Grades 4-5)

Balboa Program Center

2/21/12	FBH	6-9 p.m.
4/24/12	FBH	6-9 p.m.
6/27/12	FBH	6-9 p.m.

Escondido Program Center

12/05/11	Lodge	6-9 p.m.
2/08/12	Lodge	6-9 p.m.
5/17/12	Lodge	6-9 p.m.

North Coastal Service Center

3/28/12	NCSC	6-9 p.m.
6/25/12	NCSC	6-9 p.m.

CADETTE (Grades 6-8)

Balboa Program Center

1/10/12	FBH	6-9 p.m.
3/20/12	FBH	6-9 p.m.
5/15/12	FBH	6-9 p.m.

Escondido Program Center

2/13/12	Lodge	6-9 p.m.
4/11/12	Lodge	6-9 p.m.

North Coastal Service Center.

3/08/12	NCSC	6-9 p.m.
5/02/12	NCSC	6-9 p.m.

OUTDOOR

LET'S CAMP! (1)

Balboa Program Center

12/01/11	LC	6-9:30 p.m.
1/24/12	LC	6-9:30 p.m.
2/06/12	LC	6-9:30 p.m.
4/23/12	LC	6-9:30 p.m.
6/13/12	LC	6-9:30 p.m.

Escondido Program Center

1/12/12	Lodge	6-9:30 p.m.
3/14/12	Lodge	6-9:30 p.m.
5/14/12	Lodge	6-9:30 p.m.

North Coastal Service Center

2/29/12	NCSC	6-9:30 p.m.
4/30/12	NCSC	6-9:30 p.m.
6/27/12	NCSC	6-9:30 p.m.

LET'S COOK! (2)

Balboa Program Center

Let's Cook pt.1		
1/11/12	LC	6-9:30 p.m.
pt.2		
1/21/12	CABIN 2	9 a.m.-4 p.m.

Let's Cook pt.1

3/06/12	LC	6-9:30 p.m.
pt.2		
3/17/12	CABIN 2	9 a.m.-4 p.m.

Let's Cook pt.1

5/09/12	LC	6-9:30 p.m.
pt.2		
5/19/12	CABIN 2	9 a.m.-4 p.m.

Escondido Program Center

Let's Cook pt.1		
2/01/12	Lodge	6-9:30 p.m.
pt. 2		
2/11/12	Back Porch	9 a.m.-4 p.m.

Let's Cook pt.1

4/03/12	Lodge	6-9:30 p.m.
pt. 2		
4/14/12	Back Porch	9 a.m.-4 p.m.

Let's Cook pt.1

5/23/12	Lodge	6-9:30 p.m.
pt. 2		
6/02/12	Back Porch	9 a.m.-4 p.m.

CALENDAR 2011-2012

December

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

March

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2012

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2012

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2012

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

LET'S TENT! (3)

Balboa Program Center

1/21-22/12	Cabin 2 overnight	Sat 4 p.m.- Sun noon
3/17-3/18/12	Cabin 2 overnight	Sat 4 p.m.- Sun noon
5/19-5/20/12	Cabin 2 overnight	Sat 4 p.m.- Sun noon

Escondido Program Center

2/11-2/12/12	Tenting Area overnight	Sat 4 p.m.- Sun noon
4/14-4/15/12	Tenting Area overnight	Sat 4 p.m.- Sun noon
6/02-6/03/12	Tenting Area overnight	Sat 4 p.m.- Sun noon

Options:

All Let's Cook! pt. 2 classes are followed by a Let's Tent! class on Saturday evening.

Register for both classes together or separately to meet your scheduling needs.

ENRICHMENT

JOURNEYS MADE EASY

(All grade levels)

Balboa Program Center

2/16/12	FBH	6-8:30 p.m.
3/07/12	FBH	6-8:30 p.m.
3/24/12	LC	9-11:30 a.m.
5/22/12	FBH	6-8:30 p.m.

Escondido Program Center

1/18/12	Lodge	6-8:30 p.m.
4/19/12	Lodge	6-8:30 p.m.
5/24/12	Lodge	6-8:30 p.m.

North Coastal Service Center

12/13/11	NCSC	6-8:30 p.m.
3/22/12	NCSC	6-8:30 p.m.
6/21/12	NCSC	6-8:30 p.m.

CPR/FIRST AID

Balboa Program Center

1/26/12	FBH	5:30-10:30 p.m.
3/05/12	FBH	5:30-10:30 p.m.
5/29/12	FBH	5:30-10:30 p.m.

Escondido Program Center

12/12/11	Lodge	5:30-10:30 p.m.
2/16/12	Lodge	5:30-10:30 p.m.
4/17/12	Lodge	5:30-10:30 p.m.
6/11/12	Lodge	5:30-10:30 p.m.

North Coastal Service Center

3/19/12	NCSC	5:30-10:30 p.m.
5/3/12	NCSC	5:30-10:30 p.m.

GOLD AWARD WORKSHOP

Balboa Program Center

2/23/12	LC	6:00-8:30 p.m.
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Escondido Program Center

4/25/12	Lodge	6:00-8:30 p.m.
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ENCAMPMENT DIRECTOR

Balboa Program Center

4/04/12	LC	6:30-8:30 p.m.
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Escondido Program Center

2/02/12	Lodge	6:30-8:30 p.m.
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ARCHERY INSTRUCTOR

Balboa Program Center

4/21/12	Level 3	8:30 a.m.-5 p.m.
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TROOP TRIPPING

Balboa Program Center

5/1/12	FBH	6-9 p.m.
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Escondido Program Center

1/26/12	Lodge	6-9 p.m.
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Chula Vista Elks Lodge

1/24/12	Hall	6-9 p.m.
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CEREMONIES (Self-study)

Register by fax or US Mail

EVENT DIRECTOR (Self-study)

Register by fax or US Mail

The Girl Scout Leadership Experience



- THE 15 SHORT-TERM AND INTERMEDIATE OUTCOMES
1. Girls develop a strong sense of self.
 2. Girls develop positive values.
 3. Girls gain practical life skills.
 4. Girls seek challenges in the world.
 5. Girls develop practical thinking.
1. Girls develop healthy relationships.
 2. Girls promote cooperation and team building.
 3. Girls can resolve conflicts.
 4. Girls advance diversity in a multicultural world.
 5. Girls feel connected to their communities, locally and globally.
1. Girls can identify community needs.
 2. Girls are resourceful problem solvers.
 3. Girls advocate for themselves and others, locally and globally.
 4. Girls educate and inspire others to act.
 5. Girls feel empowered to make a difference in the world.

The Girl Scout Leadership Experience provides a program model to develop leadership for all ages.



Class Descriptions and Fees

CORE LEADERSHIP

(Required for all new volunteers)

GIRL SCOUTING 101

This course introduces new volunteers to the Girl Scout movement and programs.

Member fee: No fee
<http://training.girlscouts.org/gs101>

Password: "aboutGS101"

PROGRAM GRADE LEVEL

Member fee: \$5 **Non-Member Fee:** \$17
(includes cost of Girl Scout membership)

Required within three months of assuming troop/group leadership role.

DAISY (Grades K-1)

Work with the Daisy level program resources- including the Journeys. Key topics include planning the year, activities for girls of this age, engaging other adults, and basic health and safety standards.

BROWNIE (Grades 2-3)

Explore the Brownie level program resources-including Journeys and other earned awards. Additional topics include purposeful leadership, program outcomes, girl/adult partnership, Brownie-appropriate leadership development, the Brownie Ring, resources for songs, games, and program activities.

JUNIOR (Grades 4-5)

Discussions will focus on the adult/girl partnership, planning, and how to support girls in developing their leadership skills by using current program materials- including the Journeys and badges. This course will also include an overview of the Bronze Awards guidelines.

CADETTE (Grades 6-8)

As the girls evolve into junior high school Cadettes, the opportunities for leadership evolves as well. Course offers an overview of the program resources available for Junior girls-including the Journeys, badges, *destinations* and an overview of the Silver Award guidelines.

OUTDOOR

The Outdoor Training Series must be completed in order:

- 1) **Let's Camp!**
- 2) **Let's Cook! (Parts 1 & 2)**
- 3) **Let's Tent!**

Ideally, take the classes at a slow pace, allowing the girls to learn and build confidence before taking the next class. Let's

Camp gives your troop the right to have sleepovers in preparation for going to encampment and troop camping. The troop adults will handle the cooking at this level. Take Let's Cook only when you feel that your girls should have contact with fire, knives, cooking and other advanced camping activities. Training credit is awarded individually and cannot be shared between group/troop members.

All classes

Member fee: \$5

Non-Member Fee: \$17 (includes cost of Girl Scout membership).

LET'S CAMP! (1)

Ready for outdoor adventure? Want to have a sleepover? Then start here. After completing this first course in the outdoor training series and experiencing at least one overnight experience with your troop, you and your girls should be ready for:

- Service unit encampments with meals and program provided.
- Troop camping where girls do no-cook food preparation and adults do the cooking.
- Council adventure weekends

Regardless of the adults' prior camping experience, this course prepares for camping with a group of girls, tips for teaching skills, assessing girl and troop readiness, and the importance of moving in small progressive steps.

Do not rush into taking the next class until the girls are ready for more complex camping, cooking, fire, etc.

Course length: 3.5 hours

LET'S COOK! (2)

Have you taken Let's Camp and the troop has participated in substantial outdoor and overnight experiences? Are your girls ready to work with fire, sharp knives, camp cooking?

This is a two-part class where participants must attend the matched pair of dates. Let's Cook participants work in patrols to plan menus, learn methods of outdoor cooking, equipment needs during Part 1 that prepare the group for the next date. Part 2, is an all-day cook-out with hands-on experience with fire, tools, and lots of food and fun! Participants bring personal gear, share responsibilities and food cost.

Additional time is required outside of class to prepare between Part 1 and Part 2.

Pre-requisite: Let's Camp!

Bring: Outdoor Training Notebook

Course length: (Parts 1 & 2): 9½ hrs total

LET'S TENT! (3)

(Backyard tenting is allowed with just Let's Camp and at least one in-door sleepover.) Have you taken Let's Camp, Let's Cook and the girls are ready for more rugged camping experiences? This overnight course includes sleeping in tents as the class explores troop tent camping in evening and morning sessions. Group discussions pinpoint specific class concerns. Learn about safety issues, environmental considerations, proper equipment. The experience will include campfire program, night activities, stargazing, lashing and trail signs activities.

Pre-requisite: Let's Camp! and Let's Cook!

Pre-course assignment: A link for the Let's Tent pre-course assignment will be e-mailed upon confirmation of course placement. If you have not received the pre-course or confirmation, please e-mail registration@sdcgirlscouts.org. Please bring the completed pre-course with you to class.

Bring: Completed Let's Tent pre-course, personal gear as listed in pre-course, Outdoor Training Notebook, Friday brown bag dinner.

Course length: Overnight
Saturday 4 p.m. - Sunday noon

ENRICHMENT

JOURNEYS MADE EASY

(All grade levels)

Take your grade level course first and use this class if you need more support working with journeys.

Course Length: 2 1/2 hours

Member fee: \$5 Non-Member Fee: \$17
(includes cost of Girl Scout membership)

CPR/FIRST AID

This Advanced Health and Safety Training course meets the requirements for a First Aider Level 1. Successful completion earns a two-year certificate.

Course Length: 5 hours (CPR: 5:30 – 8:15 p.m.; First Aid: 8:15-10:30 p.m.)

Member Fee: \$45 (CPR and First Aid); \$20 for First Aid only, \$25 for CPR only

Non-member Fee: \$57 (CPR and First Aid (includes cost of Girl Scout membership)

(continued on next page)

GOLD AWARD WORKSHOP

This **adult only** workshop supports leaders and advisors working with girls interested in earning Girl Scouts' highest award. The Gold Award Workshop facilitators will share leadership concepts and requirements. Coaching includes developing great Gold award project, supportive roles for adults and parents, and details regarding deadlines and report forms.

For questions regarding the Gold Award, contact Leah McFail, Program Specialist at 619-610-0714 or lmcfail@sdgirlscouts.org

Course length: 2.5 hours
Member fee: \$5 **Non-Member Fee:** \$17
(includes cost of Girl Scout membership)

ENCAMPMENT DIRECTOR

(Required for all encampment directors)
Learn about group dynamics and ways to successfully run a multi-age level encampment. Discover how to plan orientation meetings and camper councils that engage girls of all ages. Timelines, registration options, menu planning, safety and confirmation packets will also be discussed.

For encampment planning information contact your Service Unit Activity or Gabby Coburn, Program Specialist at 619-610-0816 or gcoburn@sdgirlscouts.org

Course length: 2 hours
Member fee: \$5 **Non-Member Fee:** \$17
(includes cost of Girl Scout membership)

ARCHERY INSTRUCTOR

Archery is truly a beloved part of the outdoor experience! This training will permit you to teach your girls archery safely by meeting the Safety-Wise standard for Archery Instructor's Certification (3-year certification). All materials needed for training are provided. Feel free to bring a sack lunch; there is no place on-site to purchase food during the class break. Leaders, assistant leaders and interested adults (18 years and older) are welcome to attend.

Bring: Sack lunch, water
Course length: 8 hours
Member Fee: \$25 **Non-members:** \$37
(includes cost of Girl Scout membership)

TROOP TRIPPING

This informative workshop will address group and safety management, paperwork requirements, money-earning tips, planning timelines, keys to managing girl and parent expectation.

This course is required for leaders planning an advanced domestic trip or any international travel.

Course length: 3 hours
Member Fee: \$5 **Non-members:** \$17
(includes cost of Girl Scout membership)

SELF STUDY

Member fee: \$5 **Non-Member Fee:** \$17
(includes cost of Girl Scout membership)

EVENT DIRECTOR (self-study)

Event Director self-paced course provides tips for organizing events planned by a troop or service unit. To receive a packet, register on-line, by fax, or by mail

CEREMONIES (self-study)

Discover ceremonies that honor Girl Scout traditions such as flag, bridging and investiture ceremonies. All leaders and inter-

Girl/Adult Partnership



Daisy Girl Scouts (Grades K-1) talk with leaders about their ideas for activities.

Brownie Girl Scouts (Grades 2-3) brainstorm ideas and leaders help determine which are possible.

Junior Girl Scouts (Grades 4-5) work in patrols to develop ideas they like best. Leaders help girls realize their goals.

Cadette Girl Scouts (Grades 6,7,8) take a larger role in planning and decision making and adults help when necessary.

Senior Girl Scouts (Grades 9-10) decide what they want to do and how to do it. Leaders are advisors who help as needed.

Ambassador Girl Scouts (Grades 11-12) rotate leadership tasks and plan activities, budgets, and goals. Advisors guide as needed.



Training Class Registration

Online registration: www.sdgirlscouts.org/training

INSTRUCTIONS

- **Registration for all classes closes 5 business days prior** to scheduled class date.
- **Hardcopy** registration is only accepted at the Balboa office via fax/mail/drop-off. **Online registration is available for all training classes.**
- **Walk-in registration is not permitted at any class/event/camp.** Volunteers who attempt to attend a class without pre-registration will not be permitted to stay.
- Confirmations are sent via e-mail. **If you have not received a confirmation, then you are not registered for the class.**
- Please contact customer support at registration@sdgirlscouts.org for assistance.
- **Childcare is not provided at any training class.** We are unable to accommodate children in our classes.
- Non-members will be charged an additional \$12 for training classes and become registered Girl Scouts for the current year.

REGISTRANT INFO

Adult name _____ Middle initial _____ Last name _____

Mailing Address _____ City _____ Zip _____

E-mail _____

Phone (day) (_____) _____ Phone (evening) (_____) _____

Yes, I will help Council use resources wisely and receive my confirmation via e-mail

Accommodations needed, if any (accessibility, medical, dietary, interpreter, etc.) _____

CLASSES

Class date	Class name	Location	Fee
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL			_____

AID

Financial Assistance:

Total Cost \$ _____ Family Contribution \$ _____ Total/Group Contribution \$ _____

TOTAL AMOUNT REQUESTED \$ _____

Note: Girl Scout training expenses are an appropriate use of troop or service unit funds for registered adults.

POLICY

- Refund Policy:**
- Cancellations received in **writing** 10 business days prior to class date are eligible for 100% refund.
 - Registrants cancelling out of a class may transfer fees to another class one time. Transfer must be done at the time of cancellation and class must be within same calendar year.
 - Refunds requested for fees paid in cash/check in amount of \$10 or less will receive Council Bucks.
 - All credit card payments requiring refunds will be credited back to card used for original payment.

PAYMENT INFO

\$ _____ Cash Name on Credit Card _____

\$ _____ Check (payable to Girl Scouts) _____

\$ _____ Financial Aid Credit Card # _____ Expiration Date (MM/YY) _____

\$ _____ Credit Card Signature _____
VISA, MasterCard, Discover, AmEx
 Your signature above signifies your agreement to allow Girl Scouts San Diego-Imperial Council, Inc. to charge the above amount to your credit card. You agree to pay this amount pursuant to the agreement you have with your credit card provider.

SUBMIT

FAX 619-795-6930 • GSSD cannot confirm receipt of FAX • Do not mail original form once fax is sent	DELIVER/DROP-OFF GSSD Headquarters office 1231 Upas Street, San Diego, CA 92103	MAIL Girl Scouts, San Diego-Imperial Council Training Registration 1231 Upas Street, San Diego, CA 92103	REGISTRATION QUESTIONS Registration@sdgirlscouts.org
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Training by Request!

We realize that the Training Catalog does not meet everyone's busy schedules. Additional training is available by request.

- Gather a minimum of 10 volunteers (chat with your service unit, other troops, etc.)
- Consider possible locations, dates and times for class
- Download the Training by Request form at www.sdgirlscouts.org/training
- Submit to Linda Sola, Adult Learning Manager (contact information below).

Training Questions

Linda Sola, Adult Learning Manager
(619) 610-0720
lsola@sdgirlscouts.org

Lourdes Grady, Adult Learning Assistant
(619) 610-0779
lgrady@sdgirlscouts.org

Registration Questions

registration@sdgirlscouts.org

Ideas, suggestions, questions?

Contact the Adult Learning team at
training@sdgirlscouts.org

Tips for a Successful Class Experience

- Register online, by fax or US Post (No drop-ins)
- Not sure if you're registered? E-mail registration@sdgirlscouts.org to confirm.
- Arrive early, help us start the class on time.
- Find a babysitter. Make the most of coming to class by being able to focus on your needs.
- Bring coffee, a drink or snack if you need it.

Use our directions to each campus at
<http://sdgirlscouts.org/locations>
(Mapquest and Google maps are inaccurate)

Campus Locations

Balboa Program Center Campus

1231 Upas Street
San Diego, CA 92103
Phone: (619) 298-8391
Fax: (619) 298-2031
Store: (619) 610-0760

Escondido Program Center Campus

3050 Las Palmas Avenue
Escondido, CA 92025
Phone: (760) 739-0860
Fax: (760) 739-0084
Store: (760) 739-0860

North Coastal Service Center Campus

2382 Camino Vida Roble, Ste. H
Carlsbad, CA 92011
Phone: (760) 444-9011
Fax: (760) 444-9014

Imperial Valley Service Center Campus

1745 South Imperial Avenue, Ste. 105
El Centro, CA 92243
Phone: (760) 353-2840
Fax: (760) 353-3613

Registrations & Confirmations

• **All classes are closed for registration 5 business days prior** to the scheduled class date.

• Registrations will only be accepted with payment online and via US postal mail, fax, or drop-box at the Balboa Office (last pick-up 5 p.m.).

• **Walk-in registration is not permitted at any class/event/camp.**

• Confirmations for all registrations will be sent via e-mail/postal mail. **If you have not received a confirmation**, then you are not registered for the class and should **contact the registrar prior to the class date.**

• If enrollment is below 5 participants, the class will be cancelled.

• **Non-members will be charged an additional \$12 for training classes and become registered Girl Scouts for the current year.** This allows them to be covered by liability insurance and have the opportunity to enjoy other benefits of Girl Scout membership.

• Registrations sent without payment, or a request of financial assistance will not be processed.

Refunds

• Cancellations received in writing 10 business days prior to class are eligible for 100% refund.

• Attendees that provide advance notification when cancelling out of a class may transfer payment to an other class only once. Transfer must be done in the same calendar year.

• Refunds requested for less than \$10, originally paid by check or cash will be sent in Council Bucks.

• All credit card payments requiring refunds will be credited back to the card used for original payment.

• When financial assistance is awarded, the grant amount will be credited to any balance pending. A check will not be issued.

Training Progression

Troop Leadership:

Each new leader/co-leader of a troop/group or "co-op" must take Girl Scouting 101, review Volunteer Essentials (Quick Start) and attend a Welcome Meeting with a service unit member or council membership staff before meeting with the girls.

Within three months of assuming a troop leadership role, they must also attend the appropriate grade level course. At least one adult overseeing a troop activity must have the above core leadership training.

Outdoor Education:

At least one of the adults camping with a troop must be outdoor trained. More adults with training is best. The classes must be taken in order listed below.

Let's Camp! class is required to have an overnight, attend an encampment overnight, or attend a council adventure weekend.

First Aid and Safety Training:

One adult accompanying a troop/group on an overnight, or participating in activities with the potential for injury, must hold a current First Aid/CPR certificate. Lifeguard Certification is required for all water activities.

Contact Gabby Coburn at (619) 610-0816, or by e-mail at gcoburn@girlscoutssdi.org for information regarding Wilderness First Aid and Lifeguard Certification.

Core Leadership Series*	Let's Camp!*	CPR and First Aid*
(refer to page 2)	Let's Cook!	Wilderness First Aid
Grade Level	Let's Tent!	Lifeguard Certification
Enrichment	Hiking and Backpacking	

*Required for encampment

*Required